



Dear Supplier,

In a constant effort to improve and simplify the everyday life, Stora Enso Group has taken the next step in receiving e-invoices in XML format.

Stora Enso has improved the process of line level data to get those auto-posted in case all data are matching with the purchase order. Line level data processing makes the entire invoice process much faster and both sides will benefit from this development.

As you are already sending e-invoices in XML format to Stora Enso, we would like to offer you this opportunity to start using line level matching.

Some enhancements are necessary in the data file that Stora Enso is receiving from your operator. We would like to support you to get all changes in place to ensure smooth and fast invoice processing.

Invoicing instructions for Stora Enso suppliers

General invoice field (mandatory)
Supplier e-invoice address
Full name and address of supplier
VAT number of supplier
Supplier's bank account
Supplier's contact person
Buyer's e-invoice address
Full name and address of buyer
VAT number of buyer
Buyer's contact person (and UPRN number)
Purchase order number
Invoice date
Due date
Sequential invoice number
Date of supply
Taxable amount per VAT rate
VAT rate
Gross amount
Net amount
Tax exemption
Currency
Payment reference

In addition to the mandatory fields, also the below information needs to be provided in e-invoice formats Finvoice or TEAPPS to have invoices processed on line level.
 In case of Svefaktura see more details from www.sfti.se

Row level data	Comments	Field in Finvoice	Field in TEAPPS
Stora Enso Purchase Order Number	10 digits purchase order number, received from Stora Enso, no decimals	RowIdentifier	ROW/ORDER_INFORMATION[@ORDER_TYPE="CO"][1]/ORDER_NUMBER
Stora Enso Purchase Order Line Number	Lines are numbered 10, 20, 30, 40, 50, 60, 70... (no decimals)	RowOrderPositionIdentifier	ROW/ORDER_INFORMATION[@ORDER_TYPE="CO"][1]/ORDER_POSITION
Seller Product Code	Suppliers product code for delivered goods	ArticleIdentifier	ROW/ARTICLE/ARTICLE_ID
Delivery Note Number	Delivery Note Number is the same number in the invoice and in the delivery note document (no decimals).	RowDeliveryNoteIdentifier	ROW/NOTE_NUMBER
Quantity	The amount of units invoiced (with two decimals). Use at least 1 piece	DeliveredQuantity	ROW/QUANTITY/DELIVERED
Unit of Measure	Measure for the invoiced goods	QuantityUnitCode	ROW/QUANTITY/OFFERED/@Q_UNIT
Net Unit Price	Net price per unit	UnitPriceAmount	ROW/PRICE_PER_UNIT/AMOUNT[@VAT="EXCLUDED"]
Net amount	Net price per line	RowVatExcludedAmount	ROW/ROW_TOTAL/AMOUNT[@VAT="EXCLUDED"]
Discount	The amount of discount given for one unit of goods (with two decimals)	SubRowDiscountAmount	ROW/DISCOUNT[1]/DISCOUNT_AMOUNT/AMOUNT[@VAT="EXCLUDED"]
VAT Rate	VAT rate is given in percentage with two decimals (like 24,00%)	RowVatRatePercent	ROW/VAT/RATE

- In order to ensure fast and accurate invoice processing, please do pay extra attention to the correctness of the recipient data in the data file of the invoices, i.e. correct company and mill name and the correct legal address. Incorrect invoices can be returned to the sender

We thank you in advance for your compliance!

For further questions, please feel free to contact Stora Enso Finance Delivery Service Desk:

E-mail: FD.Servicedesk@storaenso.com
 Website: www.storaenso.com